

# Journal of East Asian Studies

## Author Guidelines for Preparing the Manuscript

Please follow these guidelines when you prepare your manuscript for submission. Manuscripts that do not conform to these guidelines will not be reviewed.

*Spelling and style:* Note that we conform to *Webster's Collegiate Dictionary* and *The Chicago Manual of Style* in matters of spelling, abbreviation, punctuation, etc. When you use an acronym or abbreviation in the manuscript, please spell it out in full the first time.

*Abstract:* Write the abstract in direct, vigorous prose. Length should be 150 words or less. A list of up to ten keywords, expressing the precise content of the manuscript, should appear directly below the abstract.

*Figures and tables:* All figures and tables should be professional in appearance. Provide figures as separate data (Excel) files; do not embed as pictures within the Word document. Location of illustrations should be indicated by a note in the text (e.g., "Table 1 about here").

*Biographical sketch:* Include a biographical sketch for each author, including institutional affiliation and relevant experience. Length should be 75 words or less.

*References:* *Journal of East Asian Studies* uses the *Chicago Manual of Style* author-date system. All sources are cited in the text in parentheses by author's last name and date of publication, with page numbers as appropriate (Kim 2007, 65). The short citations are amplified in a list of references where full bibliographic information is provided. Endnotes should not be used only to cite references and should be kept to a minimum. Acknowledgments should appear before the notes.

*Books and monographs:* Diamond, Larry, and Byung-kook Kim, eds. 2000. *Consolidating Democracy in South Korea*. Boulder: Lynne Rienner.

*Articles in journals.* Wong, Joseph. 2004. "The Adaptive Developmental State in East Asia." *Journal of East Asian Studies* 4, 3: 345–362.

*Chapters in books.* Sadli, Mohammed. 1999. "The Indonesian Crisis." In *Southeast Asia's Economic Crisis*, ed. H. W. Arndt and Hal Hill, 16–27. Singapore: Institute of Southeast Asian Studies.

*Online sources.* Please include the URL and access date.

For further information on references, please consult the *Chicago Manual of Style*, 15th edition, chapters 16 and 17.